

**MAHARSHI DAYANAND UNIVERSITY, ROHTAK.**  
**CENTRAL INSTRUMENTATION LABORATORY**

**MINUTES OF THE ADVISORY COMMITTEE MEETING HELD ON 24-3-2017.**

A meeting of the Advisory Committee for Central Instrumentation Laboratory was held on 24-3-2017, at 1200'noon, in the office of the Director, CIL.

The Director, CIL, welcomed all the members and presented the agenda for discussion. The recommendations / resolutions of the Advisory Committee are as follows:

**1. To consider the creation of posts (& nomenclature) of technical operators / other staff, for CIL.**

The Advisory Committee took note of the fact the a new building for CIL has been proposed, for which requisite budget has been allocated (from RUSA funds), and foundation stone for the same has been laid, on 02-3-2017. For the new proposed building, the Advisory Committee recommends that the following posts be created:

S. No.	Name of the post	Number of posts required	Recommended payscale	Essential qualifications
1.	Lab. attendants	03	Rs. 5200 – 20200 + 1900 GP (PB1)	10 + 2 with Science, with 50 % marks and B.Sc. / B.E. / B. Tech.
2.	Lab. Technicians	04	Rs. 5200 – 20200 + 2400 GP (PB1)	-- same --
3.	Clerk – cum – Jr. Data Entry Operator	01	Rs. 5200 – 20200 + 1900 GP	-- same --
4.	Store clerk / store keeper	01	Rs. 5200 – 20200 + 1900 GP	-- same --
5.	Safai Karamchari	02	On Outsourcing / DC rate basis.	
6.	Peon	02	On Outsourcing / DC rate basis.	

**2. To consider the immediate requirement of technical operators / other staff for CIL at present.**

The Director, CIL, informed the Advisory Committee that presently, a hall (at Ground Floor, Deptt of Visual Arts) is available for housing the CIL equipments. In this hall, 08 chambers have been created by partitioning with Al frame / glass walls, and false ceiling, electrical connections, etc. have been provided. Presently, this facility houses one sophisticated equipment (Sophisticated Fluorescence Spectrometer), while space for at least 07 more equipments, is available. It is proposed that the equipments to be purchased in financial year 2017-18 shall be housed in this facility, till the new building of the CIL comes up.

To cater to the needs of this facility at CIL, the Advisory Committee recommends the creation of following posts:

S. No.	Name of the post	Number of posts required	Recommended payscale	Essential qualifications
1.	Lab. attendants	02	Rs. 5200 – 20200 + 1900 GP	10 + 2 with Science, with 50 % marks and B.Sc. / B.E. / B. Tech.
2.	Safai Karamchari	02	On Outsourcing / DC rate basis.	
3.	Peon	01	On Outsourcing / DC rate basis.	

It is also recommended that till the posts of lab. attendants be created, Vice Chancellor may be requested to allow for providing at least 02 lab. attendants, by transfer (full time / additional charge), from other departments.

**3. To consider the inclusion of various experimental facilities in the CIL and usage charges.**

The Director, CIL, informed the Advisory Committee that for the use of equipments purchased under the scheme DST-FIST and UGC SAP on payment basis, in CIL, the University circular no. FO/UGC/17/2-18 dated 02-01-2017, recommends the following usage charges:

Own department	=	Rs. X
Sister Department of university	=	Rs. 2X
Other universities	=	Rs. 5X
Industries, etc.	=	Rs. 10X

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the value of Rs. X needs to be decided by the Parental Departmental Committee to whom the respective equipment / instrument belongs. It was recommended that the Director, CIL, may request all the HODs / PIs to immediately communicate the proposed usage charges, for the equipments under their charge / supervision, so that the same may be finalized by the Advisory Committee.

Further, the Director, CIL, also informed the Advisory Committee that the Users charges for 05 equipments and 18 equipments in CIL has already been notified vide endst. no. 951-1020 dated 23-02-2015, and endst no. CHEM/2015/754 dated 07-10-2015, and the same are also available on the internet. The Advisory Committee perused these lists and recommended that the same may be revised, in consultation with the teacher in charge of the respective equipments, and for this purpose, authorized the following sub-committee to finalize the user charges:

- i. Prof. A.S. Mann
- ii. Prof. S.P. Khatkar
- iii. Director, CIL.

Further, the Advisory Committee also recommended that for all the equipments presently included in CIL, the following information may be collected, from the respective teacher in charge:

S. No.	Name of the equipment	Name of the teacher in charge	Date of purchase of equipment, total cost, and name of supplier / manufacturer	Status of the equipment (working / not working)	List of persons who have used the equipment till date

**4. Any other item, with the permission of the Chair.**

The Director, CIL, informed the Advisory Committee that there exists a need to create a web-link for the CIL, in the M.D.U. web-site, on the pattern of the CIL for G.J. U. of S & Tech, Hisar, and DCRU S & T, Murthal. The Advisory Committee approved the idea of creating a web-link for CIL on the MDU web site, and posting the essential information, in the following sub-headings:


- i. Introduction, and general information.
- ii. Advisory Committee details
- iii. Short details of the equipments, model / make, details of person in charge, etc.
- iv. Usage charges (to be finalized later)
- v. Requisition form.

The Advisory Committee requested Prof. Munish Garg, and the Director, CIL to prepare a draft for the above, and present the same to the Advisory Committee, at the earliest.

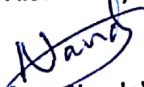
The meeting ended with a vote of thanks to the Chair.

  
(Prof. A.S. Mann)

  
(Prof. S.P. Khatkar)

  
(Prof. Parmod Mehta)

  
(Prof. Munish Garg)

  
(Prof. Arun Nanda)